



To: RISD Museum Staff

From: Lauren Bowen, Vice President for Human Resources

Subject: 2025-2026 HOLIDAY SCHEDULE

I am pleased to announce the holiday schedule for FY26 (July 1, 2025 - June 30, 2026). This schedule should enable everyone to plan in advance for your time off and ensure that all Museum operations are running smoothly. I hope your time off provides you with opportunities to relax and connect with those important to you.

The following is the 2025-2026 Museum Holiday Schedule:

HOLIDAY

Independence Day
Labor Day
Indigenous People's Day
Veterans' Day (November 11)
Thanksgiving Day
Flexible Winter Holiday
Day after Thanksgiving
Christmas Eve
Christmas Day
Additional Winter Holiday
New Year's Eve
New Year's Day
Dr. Martin Luther King Jr. Day
Memorial Day
Juneteenth

CELEBRATED

Friday, July 4, 2025
Monday, September 1, 2025
Monday, October 13, 2025
***Floating Holiday*
Thursday, November 27, 2025
Tuesday, December 23, 2025
Friday, November 28, 2025
Wednesday, December 24, 2025
Thursday, December 25, 2025
Tuesday, December 30, 2025
Wednesday, December 31, 2025
Thursday, January 1, 2026
Monday, January 19, 2026
Monday, May 25, 2026
Friday, June 19, 2026

The Museum will be closed to the public on Tuesday, December 23 and 30, 2025

***Floating Holidays must be scheduled with supervisor approval and used during the 2025-2026 fiscal year.*

Employees who record their time in Workday should designate floating holidays as "Float Holiday." Managers of hourly paid employees whose time is recorded in Kronos should designate floating holidays as "Holiday."

Note: Holidays for bargaining unit employees will follow their collective bargaining agreement