



To: RISD Museum Staff

From: Lauren Bowen, Vice President for Human Resources

Subject: 2026-2027 HOLIDAY SCHEDULE

I am pleased to announce the holiday schedule for FY26 (July 1, 2026 - June 30, 2027). This schedule should enable everyone to plan in advance for your time off and ensure that all Museum operations are running smoothly. I hope your time off provides you with opportunities to relax and connect with those important to you.

The following is the 2026-2027 Museum Holiday Schedule:

<u>HOLIDAY</u>	<u>CELEBRATED</u>
Independence Day	Friday, July 3, 2026
Labor Day	Monday, September 7, 2026
Indigenous People's Day	Monday, October 12, 2026
Veterans' Day (November 11)	**Floating Holiday
Thanksgiving Day	Thursday, November 26, 2026
Day after Thanksgiving	Friday, November 27, 2026
Flexible Winter Holiday	Tuesday, December 22, 2026
Additional Winter Holiday	Wednesday, December 23, 2026
Christmas Eve	Thursday, December 24, 2026
Christmas Day	Friday, December 25, 2026
New Year's Eve	Thursday, December 31, 2026
New Year's Day	Friday, January 1, 2027
Dr. Martin Luther King Jr. Day	Monday, January 18, 2027
Memorial Day	Monday, May 31, 2027
Juneteenth	Friday, June 18, 2027

\*\*Floating Holidays must be scheduled with supervisor approval and used during the 2026-2027 fiscal year.

Employees who record their time in Workday should designate floating holidays as "Float Holiday." Managers of hourly paid employees whose time is recorded in Kronos should designate floating holidays as "Holiday."

*Note the following exception: Because **Visitor Services** and the **Security Guards** work when the Museum is open to the public, and in accordance with applicable collective bargaining agreements, all hourly paid eligible staff in those positions will celebrate the holiday as noted below:*

*Independence Day, Monday, July 6, 2026*

*Juneteenth, Monday, June 21, 2027*